

National Energy  
Board



Office national  
de l'énergie

## Open Government Implementation Plan (OGIP)

### **National Energy Board**

October 2015

### Version Control

Date	Action
September 2015	Initial draft version 1.0
September 25, 2015	Addition of proposed Governance structure after review with Meghan R., VP, EBS
September 28, 2015	Final edits before sending to Meghan for first review
September 30, 2015	Included changes from Meghan's review; ready to send to EMC for feedback
October 7, 2015	Include feedback from EMC

#### Open Government Implementation Plan (OGIP) Template

Prepared by the Information Management and Open Government Division (IMOG), Chief Information Officer Branch (CIOB), Treasury Board Secretariat (TBS).

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This document is available in alternate formats on request.

Please direct enquiries about this document to the VP, Enterprise Business Services, National Energy Board.

This document will continue to evolve over time, based on feedback and suggestions from related communities of interest.

Has this document been helpful to you? Do you have suggestions to improve it? Please send all suggestions or enquiries to the following:

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## 1. *Executive Summary*

Canada has a longstanding commitment to openness and accountability as a cornerstone of a strong, modern democracy. From the passing of access to information legislation over 30 years ago to current open government and proactive disclosure activities, the Government of Canada has worked to ensure transparency on federal operations to enable Canadians to hold their government accountable. The commitments included in Canada's Action Plan on Open Government 2014-16 will further the progress on the delivery of transparent and accountable programs and services focused on the needs of Canadians.

The proactive release of data and information is the starting point for all other open government activity. Accordingly, the Government of Canada has firmly established an "open by default" position in its mandatory policy framework by issuing the Directive on Open Government.

The National Energy Board (NEB or Board) is an independent federal, quasi-judicial regulator established in 1959 to promote safety and security, environmental protection and economic efficiency in the Canadian public interest within the mandate set by Parliament for the regulation of pipelines, energy development and trade.

By delivering on its mandate, the NEB creates data and information that is of interest to the public and eligible for release to the Open Government Portal.

This document describes the NEB's plan to complete activities and deliverables aligned to the requirements of the Directive on Open Government, in order to achieve full compliance by the March 31<sup>st</sup> 2020 implementation deadline.

The posting of this plan to the designated website demonstrates the Board's commitment to comply with the Directive on Open Government.


2. **Approvals**



\_\_\_\_\_  
**Meghan Ruholl, VP, Enterprise Business Services**  
Information Management Senior Official  
National Energy Board

15/10/2015

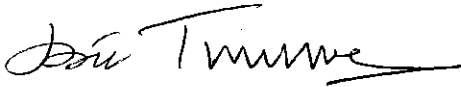
Date



\_\_\_\_\_  
**Paula Futoransky, EVP, Business Integration & CFO**  
National Energy Board

Oct. 19/2015

Date



\_\_\_\_\_  
**Josée Touchette, Chief Operating Officer**  
National Energy Board

Oct 26, 2015

Date



\_\_\_\_\_  
**Peter Watson, Chair/CEO**  
Deputy Head  
National Energy Board

Oct. 27, 2015

Date

### 3. Purpose

This document describes National Energy Board's plan to complete activities and deliverables aligned to the requirements of the *Directive on Open Government*, in order to achieve full compliance by the March 31<sup>st</sup>, 2020 implementation deadline.

The objective of the Directive is to maximize the release of government information and data of business value to support transparency, accountability, citizen engagement, and socio-economic benefits through reuse, subject to applicable restrictions associated with privacy, confidentiality, and security. (Directive on Open Government, Section 5.1)

The expected results of the *Directive on Open Government* (Section 5.2) are that Canadians are able to find and use Government of Canada information and data:

- to support accountability;
- to facilitate value-added analysis;
- to drive socio-economic benefits through reuse; and,
- to support meaningful engagement with their government.

This document may also describe, if applicable, the institution's plan to complete activities and deliverables aligned to one or more of the twelve commitments described in Canada's Action Plan on Open Government 2014-16.

### 4. Context

The National Energy Board (NEB or Board) is an independent federal, quasi-judicial regulator established in 1959 to promote safety and security, environmental protection and economic efficiency in the Canadian public interest within the mandate set by Parliament for the regulation of pipelines, energy development and trade.

The main responsibilities of the NEB are established in the NEB Act and include regulating:

- The construction, operation, and abandonment of pipelines that cross international borders or provincial/territorial boundaries, as well as the associated pipeline tolls and tariffs;
- The construction and operation of international power lines and designated inter-provincial power lines; and
- Imports of natural gas and exports of crude oil, natural gas liquids (NGL), natural gas, refined petroleum products and electricity.

Additionally, in specified areas the Board has regulatory responsibilities for oil and gas exploration and production activities under the *National Energy Board Act*, the *Canada Oil and Gas Operations Act* (COGOA), and the *Canada Petroleum Resources Act* (CPRA).

The NEB conducts environmental assessments (EA) during its review of applications for projects under its jurisdiction. For certain projects, an EA is also required by federal legislation, such as the *Canadian Environmental Assessment Act, 2012* (CEAA 2012), the *Mackenzie Valley Resource Management Act*, the *Inuvialuit Final Agreement* or the *Nunavut Land Claims Agreement*. Certain Board inspectors are designated Health and Safety Officers by the Minister of Labour to administer Part II of the *Canada Labour Code* as it applies to NEB-regulated facilities and activities.

The Board also monitors aspects of energy supply, demand, production, development and trade. The

Board reports to Parliament through the Minister of Natural Resources.

The NEB's head office is located in Calgary, Alberta from which most of its staff operates<sup>1</sup>. In the spring of 2015 the NEB opened regional offices in Vancouver and Montreal. The offices are staffed to do community engagement, communications and operations.

The NEB, as a Small Department and Agency as defined by *Financial Administration Act*, faces significant challenges in complying with the *Directive on Open Government*. Compliance with the Directive cannot be achieved with current resource levels; additional staff will be required to reach full compliance by the year 2020 and to support on-going departmental responsibilities to release open data and open information for years to come.

The NEB's public website is evidence that the Board has a mix of published information and data with less emphasis on published data. Below are a few examples of published information, mostly documents, available from the public website:

- Regulatory Document Index
- Safety Performance Dashboard
- Canada's Energy Future Reports

More recently the following types of data have been made available on the NEB public web site:

- Pipeline Incident Data; with limited data elements
- Administrative Monetary Penalties Issued
- Participant Funding Reports

Examination of these data sources reveals that some of the NEB's data sources may require transformation from their current format into a format that will be more appropriate for release under the *Directive on Open Government*. Current manual methods used for publishing data to the NEB's public website may not be scalable in order for the NEB to maximize the release of information and data of business value to GC Open Government websites.

## 5. Outcomes

Implementing the *Directive on Open Government* is aligned with the NEB's strategic priority 2.0 Engaging with Canadians, as set out in the *2015-16 Strategic Priorities* document.

- Compliance with the directive will support the achievement of the objective to "*Position the NEB to be the objective provider of reliable energy information to Canadians.*"
- The Open Government Implementation Plan includes activities to develop and implement protocols and tools to share information.

## 6. Governance Structures and Decision Processes

The following sub-sections describe the governance structures and decision processes that support open government and how those responsibilities are delegated and fulfilled within the institution.

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<sup>1</sup> As of March, 2015, the NEB office in Calgary had 444 staff in its employ; taken from the *Population of the Federal Public Service by Department and Region*



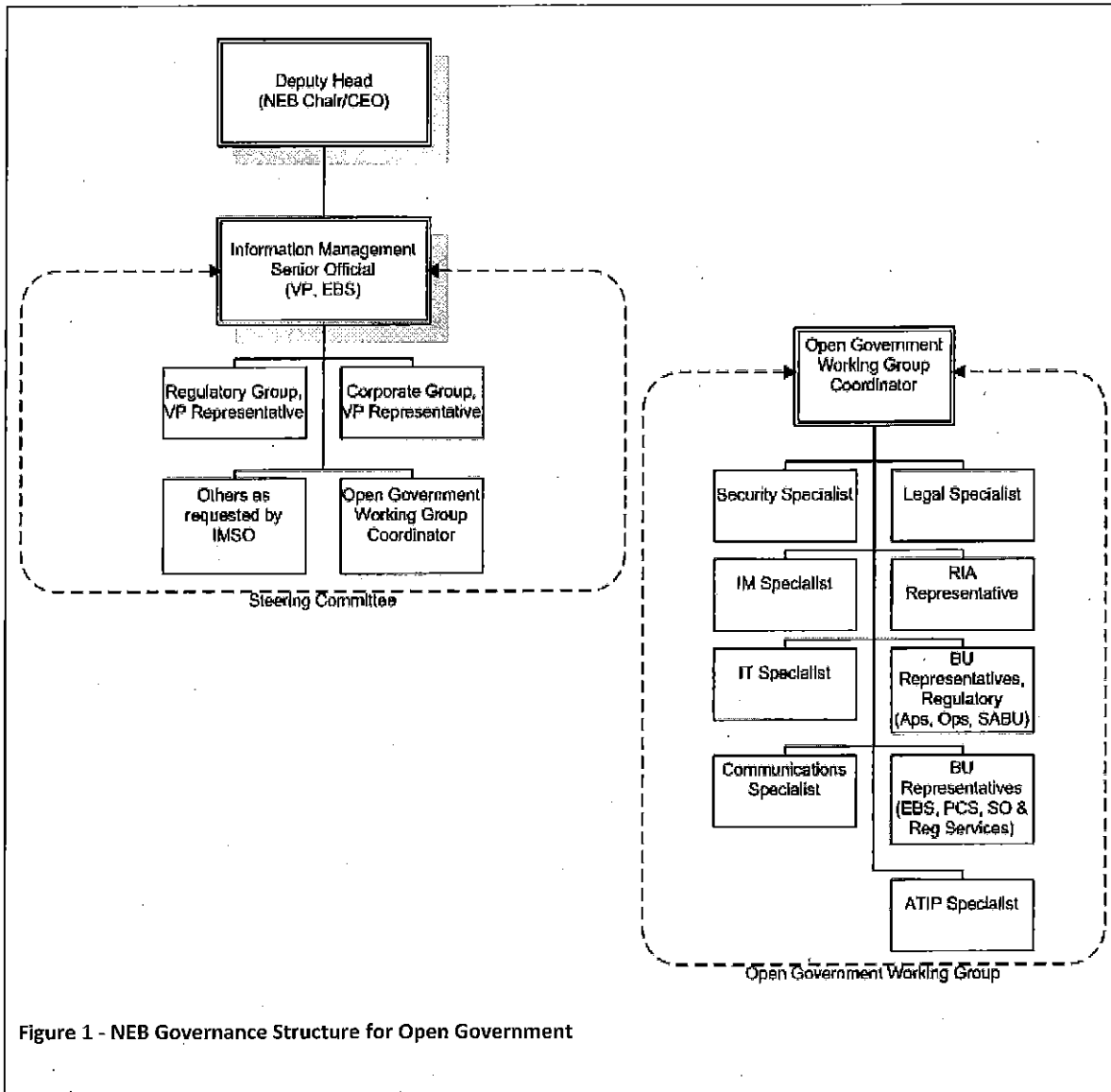


Figure 1 - NEB Governance Structure for Open Government

**6.1 Roles and Responsibilities – Deputy Head and Information Management Senior Official**

The governance of the National Energy Board’s Open Government Implementation Plan (OGIP) is informed by the responsibilities identified for the Information Management Senior Official (IMSO) and Deputy Head (DH) in sections 6 (Requirements), 7 (Monitoring and Reporting Requirements), and 8 (Consequences) of the *Directive on Open Government*.

The NEB’s Chair/CEO is identified as the departmental Deputy Head (DH).

The VP, Enterprise Business Services is the Information Management Senior Official (IMSO) as designated by the Deputy Head and as stated in the directive the IMISO is responsible for overseeing the implementation and monitoring of the directive.

The IMSO is responsible for the development and posting of the OGIP to the designated website. This responsibility includes:

- Creating a governance structure to oversee the implementation activities within the OGIP;

- Drafting the plan, and reviewing with Stakeholders and Open Government Steering Committee (OGSC);
- Signing the plan as one of the approvers;
- Obtaining the approval of the plan from the DH and signature;
- Updating and posting the plan annually.

The IMSO is responsible for ensuring that requirements in section 6.1 to 6.5 of this directive are integrated in any new plans for procuring, developing, or modernizing departmental information applications, systems or solutions in support of the delivery of programs and services.

The IMSO will help to resolve issues identified by the Open Government Working Group Coordinator.

## **6.2 Roles and Responsibilities – Key Stakeholders**

### The Open Government Steering Committee (OGSC) responsibilities:

Provide guidance and oversight for the Open Government Working Group.

Represent the interests of the other Business Units that do not have membership on the OGSC.

Identify and assign staff to the Open Government Working Group.

Annually provide input to the OGIP before the plan is reviewed, then approved by the DH.

Direct the establishment and maintenance of comprehensive inventories of data and information resources of business value held by the NEB to determine their eligibility and priority and to plan for their effective release.

- Approve assets to be included in the inventory based on their eligibility and priority for release, in consultation with IRBV owners, ATIP, Security and Legal.

Maximize the release of Government of Canada data and information under an open and unrestricted license designated by the TBS.

- Approve the NEB's Data Release Plan and Information Release Plan (based on assigned priority)
- Review the release plans on a regular basis so that new or changed data sources and information are included in the plans.

Monitor and assess progress against the OGIP and compliance with the directive.

Attend meetings as required to review progress to the plan, update the release schedule, and revise the OGIP prior to DH approval, signing and subsequent posting.

Attend on-demand meetings to resolve issues and make decisions when asked by the working group.

### Open Government Working Group Coordinator responsibilities:

Coordinate the activities of the Open Government Working Group.

Report to OGSC and IMSO.

Chair Open Government Working Group meetings.

Interface with TBS personnel on matters related to the directive.

Apply program and project management best practices.

Escalate issues and decisions that cannot be resolved by the Working Group, to the IMSO.

Open Government Working Group responsibilities:

Successful implementation of OGIP requires engagement and collaboration with many specialists and representation of all the business units at the Board. Figure 1 - NEB Governance Structure for Open Government identifies the required specialists.

The deliverables of the working group will be reviewed and approved by the IMSO in consultation with the OGSC:

- Develop a methodology for establishing a data inventory and information inventory
- Develop a data inventory and information inventory (detailed, itemized lists) that describe the volume, scope and complexity of the data held by the NEB; to be reviewed by the OGSC to prioritize and plan for its release
- Develop renewal protocol(s) to maintain the currency of NEB's data inventory and information inventory
- Ensure that open data and open information is released in accessible and reusable formats via Government of Canada websites and services designated by TBS
  - Identify accessible and reusable formats to use for release
  - Develop conversion protocol(s) for data and information identified for release whose native format is not accessible and reusable
  - Develop a release process to support the publication of data and information
- Develop monitoring and reporting process for assessing progress and maintaining the currency of the OGIP; report progress and currency to the OG Steering Committee.
- Manage public inquiries related to released data and information.

NEB Leaders - Executive Management Committee (EMC) and Directors - responsibilities:

Ensure that resources are available to support the OGIP.

Integrate OGIP activities into annual business unit work plans.

Allocate resources in the business unit for OGIP implementation activities.

Provide input to OGIP monitoring and reporting activities, through the Open Government Working Group Coordinator and IMSO.

Information Management Specialist responsibilities:

In consultation with their Director, develop a methodology for the removal of access restrictions from information resources of enduring value prior to their transfer to the Library and Archives Canada (LAC).

Ensure the methodology, stated above, is integrated into the NEB's disposition plans and procedures.

**6.3 Communication, Awareness, and Engagement**

The OGIP includes activities related to development and implementation of a communications plan. The communications plan should identify internal stakeholder groups, their interests, key messages and communication products about the implementation of the Directive on Open Government.

The communication plan will be developed by the Open Government Working Group and approved by the IMSO.

**7. Planning Table**

• Planning Table A: Directive on Open Government Requirements

Note: Completion of some OGIP deliverables is dependent on the completion of some deliverables from IRBV project, namely completion of the inventories of IRBV and associated repositories. These IRBV project deliverables are planned to be completed by March 31, 2016; completion dates were agreed to by TBS.

Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
DOG 6.1	Maximizing the release of Government of Canada data and information under an open and unrestricted licence designated by the Treasury Board of Canada Secretariat	NEB's Data Release Plan	Meghan Ruhoff IMSO	Identify data assets Review eligibility and prioritize Create a resource plan (e.g. activities, people, funds) Plan for release	Nov 2015	Apr 2016	Open Government Working Group	Planned
		NEB's Information Release Plan	TBD IMSO	Learn from Data Release Plan Identify information assets Review eligibility and prioritize Create a resource plan (e.g. activities, people, funds) Plan for release	Nov 2016	Apr 2017	Open Government Working Group	Planned
		Listing of accessible and reusable formats to be used at NEB	Jim Chisholm (Director, IM&T)	Identify formats in consultation with TBS.	Nov 2015	Apr 2016	Open Government Working Group	Planned
DOG 6.2	Ensuring that open data and open information is released in accessible and reusable formats via Government of Canada websites and services designated by TBS	Conversion protocol(s) for data identified for release whose native format is not accessible and reusable	Jim Chisholm (Director, IM&T)	Identify options Recommend & document solution Decide on solution Implement solution (may include automation)	Nov 2015	Apr 2016	Open Government Working Group	Planned
		Conversion protocol(s) for information identified for release whose native format is not accessible and reusable	Jim Chisholm (Director, IM&T)	Identify options Recommend & document solution Decide on solution Implement solution (may include automation)	Nov 2016	Apr 2017	Open Government Working Group	Planned
		Release process to support the publication of NEB data	Jim Chisholm (Director, IM&T)	Review TBS Release Checklist Recommend & document release process Decide Implement solution	Nov 2015	Apr 2016	Open Government Working Group	Planned
DOG 6.3	Establishing and maintaining comprehensive inventories of data and information resources of business value held by the department to	Release process to support the publication of NEB information	Jim Chisholm (Director, IM&T)	Review TBS Release Checklist Recommend & document release process Decide Implement solution	Nov 2016	Apr 2017	Open Government Working Group	Planned
		Methodology for establishing data inventory	Jim Chisholm (Director, IM&T)	Consultations with IM Analysts from TBS Review of available government process assets Develop criteria for defining	Jul 2015	Apr 2016	IRBV project team (IM Specialist, Business Analyst) Open Government Working Group	In progress

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
DOG 5.4	determine their eligibility and priority, and to plan for their effective release	Methodology for establishing an information inventory	Jim Chisholm (Director, IM&T)	complexity, open eligibility and prioritization for data release Adapt the methodology for data inventory to information inventory, apply lessons learned Develop criteria for defining complexity, open eligibility and prioritization for data release	Nov 2015	Oct 2017	Open Government Working Group	Planned
		Data Inventory (detailed, itemized lists) that describe the volume, scope and complexity of the data held by NEB	Jim Chisholm (Director, IM&T)	Review & apply General Valuation Tools Validate against NEB processes Review existing information repositories (e.g. NEB website, Regulatory Document Index, NEB DIM System)	Jul 2015	Oct 2016	IRBV project team (IM Specialist, Business Analyst) Open Government Working Group	In progress
		Information inventory (detailed, itemized lists) that describe the volume, scope and complexity of the data held by NEB	Jim Chisholm (Director, IM&T)	Draft procedures Validate and approve procedures Train on procedures Implement procedures	Jul 2015	Oct 2018	IRBV project team (IM Specialist, Business Analyst) Open Government Working Group	In progress
		Renewal protocol(s) to maintain the currency of NEB data inventory	Jim Chisholm (Director, IM&T)	Draft procedures Validate and approve procedures Train on procedures Implement procedures	Jan 2016	Oct 2016	IRBV project team (IM Specialist, Business Analyst) Open Government Working Group	Planned
		Renewal protocol(s) to maintain the currency of NEB information inventory	Jim Chisholm (Director, IM&T)	Draft procedures Validate and approve procedures Train on procedures Implement procedures	Jan 2017	Oct 2017	IRBV project team (IM Specialist, Business Analyst) Open Government Working Group	Planned
		Assets included in the data inventory are evaluated to determine their eligibility and priority for release	Meghan Ruhoff (IMSO)	Prepare recommendation Decide	Nov 2015	Apr 2016	Open Government Working Group (recommendation) OGSC (decision)	Planned
		Assets included in the information inventory are evaluated to determine their eligibility and priority for release	TBD (IMSO)	Prepare recommendation Decide	Nov 2016	Apr 2017	Open Government Working Group (recommendation) OGSC (decision)	Planned
		Governance structures are in place to oversee the implementation activities within NEB's OGIP	Meghan Ruhoff (IMSO)	Obtain approval of proposed Governance Document in OGIP	Sep 2015	Dec 2015	EBS project managers	In progress
		NEB's Open Government Implementation Plan (OGIP)	Meghan Ruhoff (IMSO)	Draft the plan Review with Stakeholders Review with Governing Committee	Aug 2015	Oct 2015	EBS project managers EMC	In progress
		Signatures in section 2 (Approvals) of NEB's OGIP	Meghan Ruhoff (IMSO)	Approved by the Deputy Head Post OGIP to the website designated by TBS	Oct 2015	Oct 2015	EVP, Business Integration Chief Operating Officer EBS project managers	In progress
		NEB's OGIP is staffed and funded	Meghan Ruhoff	Work with OGSC to identify and assign members to NEB Open	Dec 2015	Apr 2016	OGSC	Planned

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
			(IMSO)	Government Working Group. Identify candidates and appoint the NEB Open Government Working Group Coordinator Work with OGSC to include OGIP activities in business unit business plans as part of the budget cycle.	Nov 2015	Apr 2016	Open Government Working Group OGSC (review and approve)	Planned
		Monitoring and reporting processes for assessing progress and maintaining the currency of the NEB's OGIP	Meghan Ruholl (IMSO)	Draft procedures, including measures and frequency Validate and approve procedures Train on procedures Implement procedures	Jul 2016	Oct 2016	Open Government Working Group OGSC (review and approve)	Planned
		NEB's first annual update to the OGIP	TBD (IMSO)	Draft OGIP for 2016-17 Review OGIP with OGSC Obtain signatures Submit to TBS	Jul 2017	Oct 2017	Open Government Working Group OGSC (review and approve)	Planned
		NEB's second annual update to the OGIP	TBD (IMSO)	Draft OGIP for 2017-18 Review OGIP with OGSC Obtain signatures Submit to TBS	Jul 2018	Oct 2018	Open Government Working Group OGSC (review and approve)	Planned
		NEB's third annual update to the OGIP	TBD (IMSO)	Draft OGIP for 2018-19 Review OGIP with OGSC Obtain signatures Submit to TBS	Jul 2019	Oct 2019	Open Government Working Group OGSC (review and approve)	Planned
		NEB's fourth annual update to the OGIP	TBD (IMSO)	Draft OGIP for 2019-20 Review OGIP with OGSC Obtain signatures Submit to TBS				
DOG 6.5	Maximizing the removal of access restrictions on departmental information resources of enduring value prior to transfer to Library and Archives Canada (LAC)	Methodology for the removal of access restrictions from information resources of enduring value prior to their transfer to the LAC	Jim Chisholm (Director, IM&T)	Review guidance from LAC Draft procedures Validate and approve procedures Train on procedures Implement procedures	TBD – dependent on LAC	Oct 2017	Open Government Working Group (special focus from IM and ATIP specialist)	Planned
		Build awareness at the NEB regarding Open Government and the organization's compliance responsibilities	Meghan Ruholl (IMSO)	Develop a communication plan	Dec 2015	Apr 2016	Open Government Working Group	Planned
DOG 6.5	Ensuring that open government requirements in section 6.1 to 6.5 of this directive are integrated in any new plans for procuring, developing, or modernizing departmental information applications, systems, or solutions in support of the delivery of programs and services	Governance structures are in place to oversee the implementation of open government requirements in any new plans for procuring, developing, or modernizing departmental information applications, systems or solutions Open government requirements are integrated into NEB's	Meghan Ruholl (IMSO)	Capability gap analysis Draft updates to procedures Review & approve procedures	Nov 2015	Oct 2016	Open Government Working Group OGSC (decision)	Planned
			Meghan Ruholl (IMSO)	Train & Communicate Implement procedures	Oct 2016	Oct 2017	Open Government Working Group	Planned

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Reference	Compliance Requirement	Deliverables / Milestones	Lead	Activities	Start Date	End Date	Resources (Human and Financial)	Status
DOG 7.1	Departmental information management senior officials, as designated by the deputy heads, are responsible for overseeing the implementation and monitoring of this directive in their department	procurement process(es) for applications, systems, and solutions					EMC & Directors	
		Open government requirements are integrated into NEB's development process(es) for applications, systems, and solutions	Meghan Ruhoff (IMSO)	Train & Communicate Implement procedures	Oct 2016	Oct 2017	Open Government Working Group EMC & Directors	Planned
		Open government requirements are integrated into NEB's modernization process(es) for applications, systems, and solutions	Meghan Ruhoff (IMSO)	Train & Communicate Implement procedures	Oct 2016	Oct 2017	Open Government Working Group EMC & Directors	Planned
		A performance framework is established to monitor NEB's progress against the activities and deliverables/milestones in the OGIP	Meghan Ruhoff (IMSO)	Review Project Management Best Practices Develop a framework Approve framework	Nov 2015	Apr 2016	Open Government Working Group OGSC (decision)	Planned
		Progress against the activities / milestones in the OGIP is regularly reported to the governance structures in place to oversee the implementation	Meghan Ruhoff (IMSO)	Train and communicate Implement the framework Update OGIP prior to posting to open government website (see Table 1 - Performance Measures)	Apr 2016	Oct 2016 (first update to OGIP) Ongoing	Open Government Working Group OGSC (review updates before posting)	Planned
		A performance framework is established to monitor NEB's ongoing compliance to the requirements of this Directive	Meghan Ruhoff (IMSO)	Development measurement framework Approve framework Train and communicate Implement	Apr 2016	Oct 2016 (first report of open government metrics)	Open Government Working Group OGSC (decision on framework and review updates before posting)	Planned
	Process to ensure significant difficulties, gaps in performance, or compliance issues are reported to the Deputy Head	Meghan Ruhoff (IMSO)	Part of performance framework deliverables	Nov 2015	Apr 2016	Open Government Working Group OGSC (review and approve reports)	Planned	



**Annex A – Performance Measures**

Beginning in year 2 (Nov 2015 to Oct 2016), the NEB will update this section of the OGIP with measures that gauge the NEB's performance as it relates to three key initiatives:

- The status of planning activities and deliverables/milestones;
- Establishing and maintaining comprehensive inventories of data and information resources of business value; and
- Maximizing the removal of access restrictions on departmental information resources of enduring value prior to transfer to Library and Archives Canada (LAC).

Tables 1 and 2 identify the performance measures to be reported in future OGIPs.

• **Data and Information Inventories**

Table 1 - Performance Measures

Deliverable	Measure	Target Status	Target Date	End Year 1 Status	End Year 2 Status	End Year 3 Status	End Year 4 Status	End Year 5 Status
Data Inventory	The department or agency's methodology for establishing a data inventory is complete.	Y/N	Year 1	Y/N	Y/N	Y/N	Y/N	Y/N
	The department or agency's data inventory is established.	Y/n	Year 2	Y/N	Y/N	Y/N	Y/N	Y/N
	The department or agency's renewal process(es) for maintaining currency of the data inventory is complete.	Y/N	Year 5	Y/N	Y/N	Y/N	Y/N	Y/N
	# of data sets in the inventory			T + #	T + #	T + #	T + #	T + #
	# of data sets analyzed to determine their eligibility and priority for release			T + #	T + #	T + #	T + #	T + #
DOG 6.3	# of data sets deemed eligible for release			T + #	T + #	T + #	T + #	T + #
	# of data sets submitted to Treasury Board Secretariat (TBS) for release			T + #	T + #	T + #	T + #	T + #
	The department or agency's methodology for establishing an information inventory is complete.	Y/N	Year 3	Y/N	Y/N	Y/N	Y/N	Y/N
	The department or agency's information inventory is established.	Y/N	Year 4	Y/N	Y/N	Y/N	Y/N	Y/N
Information Inventory	The department or agency's renewal process(es) for maintaining the currency of the information inventory is complete.	Y/N	Year 5	Y/N	Y/N	Y/N	Y/N	Y/N
	# of electronic information assets in the inventory			T + #	T + #	T + #	T + #	T + #

Deliverable	Measure	Target Status	Target Date	End Year 1 Status	End Year 2 Status	End Year 3 Status	End Year 4 Status	End Year 5 Status
	# of electronic information assets analyzed to determine their eligibility and priority for release			#	#	#	#	#
	# of electronic information assets deemed eligible for release			#	#	#	#	#
	# of electronic information assets submitted to Treasury Board Secretariat (TBS) for release			#	#	#	#	#

• Maximizing the Removal of Access Restrictions

Table 2 - Removal of Access Restrictions

Deliverable	Measure	Target Status	Target Date	End Year 1 Status	End Year 2 Status	End Year 3 Status	End Year 4 Status	End Year 5 Status
DOG 6.5 Removing Access Restrictions	The department's methodology for removing access restrictions from information resources of enduring value (REV) prior to transfer to Library and Archives Canada (LAC) is complete.	Y	Year 3	Y/N	Y/N	Y/N	Y/N	Y/N
	The department or agency is maximizing the removal of access restrictions from information resources of enduring value (REV) prior to transfer to Library and Archives Canada (LAC).	Y	Year 4	Y/N	Y/N	Y/N	Y/N	Y/N
	# of non-electronic information resources of enduring value transferred to Library and Archives Canada (LAC)			#	#	#	#	#
	# of non-electronic information resources of enduring value analyzed to determine if access restrictions can be removed prior to transfer to Library and Archives Canada (LAC)			#	#	#	#	#
	# of non-electronic information resources of enduring value whose access restrictions were removed prior to transfer to Library and Archives Canada (LAC)			#	#	#	#	#
	# of electronic information resources of enduring value transferred to Library and Archives Canada (LAC)			#	#	#	#	#
	# of electronic information resources of enduring value analyzed to determine if access restrictions can be removed prior to transfer to Library and Archives Canada (LAC)			#	#	#	#	#
	# of electronic information resources of enduring value whose access restrictions were removed prior to transfer to Library and Archives Canada (LAC)			#	#	#	#	#